

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

# FEDERAL POST CARD APPLICATION

# REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

APPLICATION FOR STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

CITY OR TOWNSHIP OF \_\_\_\_\_

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I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.

## 1. APPLICANT INFORMATION (See instruction 1.)

a. TYPED OR PRINTED NAME (Last, First, Middle Initial)

b. SEX c. RACE

d. DATE OF BIRTH

e. SOCIAL SECURITY NUMBER

f. OTHER IDENTIFICATION NO. (passport, ID card)

M M D D Y Y

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## 2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)

a. YEAR b. COUNTY, CITY, OR TOWNSHIP

(A)

c. STATE d. VOTER REGISTRATION NO. (if known)

## 3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)

a. LAST DATE OF RESIDENCY

M M D D Y Y

b. NUMBER AND STREET (Do not use Post Office Box)

c. CITY, TOWN OR VILLAGE

(B)

d. STATE

e. COUNTY OR PARISH

f. ZIP CODE (9 -digit, if known)

## 4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)

(C)

## 5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See instructions.)

## 6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See Instructions.)

(D)

## 7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)

## 8. AFFIRMATION BY APPLICANT

X only one: a, b, c or d  
I swear/affirm, under penalty of perjury, that I am: (See Instructions)

a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.

b. a U.S. citizen temporarily residing outside the U.S.

c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.

d. other U.S. citizen residing outside the U.S.

e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.

f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.

g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.

h. The information on this form is true and complete.

i. SIGNATURE OF APPLICANT

j. DATE

X

(E)

M M D D Y Y

## 9. WITNESS/NOTARY ADDRESS AND SIGNATURE

(If required by state law)

DATE SIGNED

M M D D Y Y

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

- A.** Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.
- B.** Provide the complete street address of your Kentucky voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: “on Highway \_\_\_\_, 2 miles past Highway \_\_\_\_, across the street from the \_\_\_\_ gas station.” This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.
- C.** Print the complete address where you want your ballot sent — usually your current mailing address. It must be different from the address you provided in Item 3.
- D.** Kentucky has closed party primary elections. **You must register DEMOCRAT or REPUBLICAN to vote in that party’s May primary election.** If you register as OTHER, you cannot vote in Democratic or Republican Party primaries but can vote in nonpartisan primaries.

All eligible voters can vote in the November general election.

Political party affiliation is not required if only requesting absentee ballots for general elections. In order to change party affiliation, you must submit a completed FPCA (which includes your new political party affiliation) to the local election official by December 31 in order to be eligible to vote in your new party's May primary.

For example, if you voted in the Democratic primary in 1999 and want to vote in the Republican primary in 2000, the change in political party must occur by December 31, 1999. If you vote in the 2000 Republican primary and want to vote in the 2001 Democratic primary, you must change political party affiliation by December 31, 2000.

**NOTE:** An absentee ballot must be requested for each election.

- F.** The applicant must sign and date the FPCA for it to be processed by the local election official.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Kentucky and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. When To Do It

Submit a separate FPCA to request a ballot for each election (for local, state and Federal offices).

(1) **To register and request an absentee ballot**, send a completed FPCA to the county clerk so that it is post-marked not later than 28 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA to the county clerk so that it arrives not later than 7 days before the election.

(2) Return your voted ballot to the county clerk so that it arrives by the close of polls on election day.

Local county election officials mail ballots 50 days before primary and general elections.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

### C. Oath/Witness Requirements

No registration or voting materials need to be notarized.

### D. Electronic Transmission of FPCAs and Ballots

- Kentucky allows you to send the FPCA for registration and absentee ballot request by fax.
- Kentucky allows you to receive the blank ballot by fax.
- Kentucky does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

These procedures apply to persons who are U.S. citizens, residents of Kentucky and overseas citizens. The term “overseas citizen” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Kentucky.

### A. Who Can Do It

- Kentucky residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. When To Do It

Submit a separate FPCA to request a ballot for each election.

(1) **To register**, send a completed FPCA to the county clerk, requesting a state registration form. When you receive the state registration form from the county clerk, complete it and return it with a request for an absentee ballot to the county clerk so that it is post-marked not later than 28 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA to the county clerk so that it arrives not later than 7 days before the election.

(2) Return your voted ballot to the county clerk so that it arrives by the close of polls on election day.

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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

### III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

#### A. Bars to Registration and Voting

Persons convicted of a felony or those declared mentally incompetent may not register or vote.

#### B. Cancellation of Registration

Registration is not canceled for failure to vote.

#### C. Action on Registration Requests

A postcard is sent to the mailing address listed on the application to notify the registrant of his/her normal precinct assignment or whether more information is needed before the application can be processed.

#### D. Action If Registration Is Denied

Persons denied registration should consult a legal assistance officer or civilian counsel.

#### E. Where To Send It

Mail the FPCA to the County Clerk, county of voting residence, as listed below (In Jefferson County, mail to the County Board of Elections):

County	County Seat	Zip Code
Adair	424 Public Square, Suite 2	
	Columbia	42728-1465
Allen	201 W Main Street Room 6	
	Scottsville	42164-1161
Anderson	151 South Main Street Suite 3	
	Lawrenceburg	40342-1175
Ballard	PO Box 145	
	Wickliffe	42087-0145
Barren	924 Happy Valley Road Suite A	
	Glasgow	42141-5200
Bath	PO Box 609	
	Owingsville	40360-0609
Bell	PO Box 156	
	Pineville	40977-0156
Boone	PO Box 874	
	Burlington	41005-0874
Bourbon	PO Box 312	
	Paris	40362-0312
Boyd	PO Box 523	
	Catlettsburg	41129-0523
Boyle	321 West Main Street, Suite 123	
	Danville	40422-1848
Bracken	PO Box 147	
	Brooksville	41004-0147
Breathitt	1137 Main Street, Suite 202	
	Jackson	41339-1194
Breckinridge	PO Box 538	
	Hardinsburg	40143-0538
Bullitt	PO Box 6	
	Shepherdsville	40165-0006

County	County Seat	Zip Code
Butler	PO Box 449	
	Morgantown	42261-0449
Caldwell	100 E Market Street Room 3	
	Princeton	42445-1696
Calloway	101 S 5th Street Suite 5	
	Murray	42071-2569
Campbell	330 York Street Suite 2	
	Newport	41071-1682
Carlisle	PO Box 176	
	Bardwell	42023-0176
Carroll	440 Main Street	
	Carrollton	41008-1064
Carter	300 W Main Street Room 232	
	Grayson	41143-1298
Casey	PO Box 310	
	Liberty	42539-0310
Christian	511 South Main Street Suite 11	
	Hopkinsville	42240-2300
Clark	PO Box 744	
	Winchester	40392-0744
Clay	316 Main Street Suite 143	
	Manchester	40962-1281
Clinton	212 S. Washington Street Suite 2	
	Albany	42602-1226
Crittenden	107 S. Main Street, Suite 203	
	Marion	42064-1563
Cumberland	PO Box 275	
	Burkesville	42717-0275
Daviess	PO Box 609	
	Owensboro	42302-0609
Edmonson	PO Box 830	
	Brownsville	42210-0830
Elliott	PO Box 225	
	Sandy Hook	41171-0225
Estill	PO Box 59	
	Irvine	40336-0059
Fayette	162 East Main Street, Suite 100	
	Lexington	40507-1334
Fleming	PO Box 324	
	Flemingsburg	41041-0324
Floyd	PO Box 1089	
	Prestonsburg	41653-5089
Franklin	PO Box 338	
	Frankfort	40602-0338
Fulton	PO Box 126	
	Hickman	42050-0126
Gallatin	PO Box 1309	
	Warsaw	41095-1309
Garrard	17 Public Square	
	Lancaster	40444-1057
Grant	PO Box 469	
	Williamstown	41097-0469
Graves	100 E Broadway Street	
	Mayfield	42066-2389
Grayson	10 Public Square Suite 2	
	Leitchfield	42754-1199
Green	203 West Court Street	
	Greensburg	42743-1552
Greenup	PO Box 686	
	Greenup	41144-0686
Hancock	PO Box 146	
	Hawesville	42348-0146
Hardin	PO Box 1030	
	Elizabethtown	42702-0010
Harlan	PO Box 670	
	Harlan	40831-0670
Harrison	190 West Pike Street	
	Cynthiana	41031-1497
Hart	PO Box 277	
	Munfordville	42765-0277
Henderson	PO Box 374	
	Henderson	42419-0374
Henry	PO Box 615	
	New Castle	40050-0615
Hickman	110 E Clay Street Suite E	
	Clinton	42031-1296
Hopkins	Drawer 737	
	Madisonville	42431-0737
Jackson	PO Box 700	
	McKee	40447-0700
Jefferson	810 Barret Avenue Suite 103	
	Louisville	40204-1766
Jessamine	101 N. Main Street	
	Nicholasville	40356-1270
Johnson	230 Court Street Suite 126	
	Paintsville	41240-1607
Kenton	PO Box 1109	
	Covington	41012-1109
Knott	PO Box 446	
	Hindman	41822-0446
Knox	401 Court House Suite 102	
	Barbourville	40906-1463
Larue	209 W High Street	
	Hodgenville	42748-1543

County	County Seat	Zip Code	County	County Seat	Zip Code
Laurel	101 S Main Street Room 203 London	40741-2308	Owen	PO Box 338 Owenton	40359-0338
Lawrence	122 S Ricky Skaggs Boulevard Louisia	41230-1393	Owsley	PO Box 500 Booneville	41314-0500
Lee	PO Box 551 Beattyville	41311-0551	Pendleton	PO Box 112 Falmouth	41040-0112
Leslie	PO Box 916 Hyden	41749-0916	Perry	PO Box 150 Hazard	41702-0150
Letcher	PO Box 58 Whitesburg	41858-0058	Pike	PO Box 631 Pikeville	41502-0631
Lewis	PO Box 129 Vanceburg	41179-0129	Powell	PO Box 548 Stanton	40380-0548
Lincoln	102 E Main Street Suite 5 Stanford	40484-1298	Pulaski	PO Box 724 Somerset	42502-0724
Livingston	PO Box 400 Smithland	42081-0400	Robertson	PO Box 75 Mt. Olivet	41064-0075
Logan	PO Box 358 Russelville	42276-0358	Rockcastle	PO Box 365 Mount Vernon	40456-0365
Lyon	PO Box 350 Eddyville	42038-0350	Rowan	627 E Main Morehead	40351-1390
McCracken	PO Box 609 Paducah	42002-0609	Russell	PO Box 579 Jamestown	42629-0579
McCreary	PO Box 699 Whitley City	42653-0699	Scott	101 E Main Street Georgetown	40324-1794
McLean	PO Box 57 Calhoun	42327-0057	Shelby	PO Box 819 Shelbyville	40066-0819
Madison	101 W Main Street, Suite 7 Richmond	40475-1415	Simpson	PO Box 268 Franklin	42135-0268
Magoffin	PO Box 530 Salyersville	41465-0530	Spencer	PO Box 544 Taylorsville	40071-0544
Marion	120 W Main Street Lebanon	40033-1245	Taylor	203 N Court Street Suite 5 Campbellsville	42718-2298
Marshall	1101 Main St. Benton	42025-1498	Todd	PO Box 307 Elkton	42220-0307
Martin	PO Box 485 Inez	41224-0485	Trigg	PO Box 1310 Cadiz	42211-1310
Mason	PO Box 234 Maysville	41056-0234	Trimble	PO Box 262 Bedford	40006-0262
Meade	PO Box 614 Brandenburg	40108-0614	Union	PO Box 119 Morganfield	42437-0119
Menifee	PO Box 123 Frenchburg	40322-0123	Warren	PO Box 478 Bowling Green	42102-0478
Mercer	PO Box 426 Harrodsburg	40330-0426	Washington	PO Box 446 Springfield	40069-0446
Metcalfe	PO Box 25 Edmonton	42129-0025	Wayne	PO Box 565 Monticello	42633-0565
Monroe	PO Box 188 Tompkinsville	42167-0188	Webster	PO Box 19 Dixon	42409-0019
Montgomery	PO Box 414 Mount Sterling	40353-0414	Whitley	PO Box 8 Williamsburg	40769-0008
Morgan	PO Box 26 West Liberty	41472-0026	Wolfe	PO Box 400 Campton	41301-0400
Muhlenberg	PO 525 Greenville	42345-0525	Woodford	103 S Main Street Suite 120 Versailles	40383-1298
Nelson	PO Box 312 Bardstown	40004-0312			
Nicholas	PO Box 227 Carlisle	40311-0227			
Ohio	PO Box 85 Hartford	42347-0085			
Oldham	100 W Jefferson Street, Suite 2 LaGrange	40031-1189			

***“VOTE Stands For = A Valuable Opportunity To Elect”***

by MSgt Alan Novajosky, USAF, Robins AFB, Georgia